Hourly Tutoring Registration Form

Complete this registration form and return it to our office. **A signed registration form and initial payment are required for service to begin.** We are committed to providing excellent customer service. Please call us at 215.886.9188 if you have any questions or concerns about your tutoring program. We appreciate your business.

TERMS AND CONDITIONS

1. A+ Test Prep and Tutoring's current billing rates are:
   - Subject tutoring: $68/hr. in our office, or $82/hr. in your home
   - Academic Coaching: $85/hr. in our office, or $95/hr. in your home
2. A prorated refund is available for any unused prepaid hours of tutoring.
3. **All payments are to be made payable to A+ Tutoring**.
4. **Payment Options**
   - **AUTO-PAY** We will charge your credit card on the 10th of each month for all sessions that occurred in the previous month. You will receive a monthly statement.
   - **PAY PER SESSION** Pay your tutor at the end of each tutoring session with check or money order. **We will not accept cash.**
   - **PREPAY FOR BLOCKS OF 6, 12 OR 24 HOURS OF TUTORING** Clients will receive a $25, $60 or $150 discount when prepaying for 6, 12 or 24 hours of tutoring, respectively.
5. Students who have paid for an evaluation will receive a $50 credit towards tutoring.
6. A+ will charge a fee of $25.00 for all bounced or returned checks.
7. A parent or other adult must be present during at-home tutoring sessions.
8. The client shall notify A+ of any cancellation at least 24 hours in advance. The client is obligated to pay $50 for any session for which the student does not appear or which was canceled less than 24 hours in advance. Any session canceled with more than 24 hours notice will be rescheduled.
9. If unsatisfied with the services of the tutor, the client shall immediately contact A+ at (215) 886-9188 and advise us of the problem.
10. Without the consent of A+, the client will not contract or attempt to contract with any tutor rendering services on behalf of A+, for any purpose, within one year of such persons rendering services for A+.

I have read and agree to the Terms and Conditions.

_____ (Parent Signature) _____ (Student Signature)

_____ (Date) _____ (Date)

REGISTRATION INFORMATION

Student Name_____ Parent Name(s)_____

Phone Numbers (Home)_____ (Work) _____ (Cell)_____

Address _____

City _____ State_____ Zip_____ Email _____

Payment Option: (check all that apply) ☐ Auto-Pay (credit card) ☐ Pay Per Session

☐ Prepayment for: ☐ 12 hours ☐ 24 hours

Credit Card Information

Card# _____ Exp. Date _____Signature_____

Amount Being Charged to Credit Card $_____

Serving the Delaware Valley's students since 1992